

2017-19 Works for Queensland Program Guidelines

June 2017

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An electronic copy of this report is available on the Department of Local Government, Racing and Multicultural Affairs website at www.dlgrma.qld.gov.au.

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Introduction

The 2017-19 Works for Queensland (W4Q) program is a \$200 million over two years Queensland Government funding program to support local governments outside of the South East Queensland to undertake job-creating maintenance and minor works.

This initiative is delivered by the Department of Local Government, Racing and Multicultural Affairs.

Objective

The objective of the 2017-19 W4Q program is to support job-creating maintenance and minor works relating to assets owned or controlled by eligible applicants.

Eligible applicants

Eligible applicants are local government bodies constituted under the *Local Government Act 2009* that are outside of South East Queensland. The eligible applicants are listed in appendix 1.

Eligible projects

To be considered under the program, projects need to create, support or sustain jobs in a local community or across a region. For example, this could mean new jobs created to deliver on commitments, sustaining jobs that might otherwise have been lost, or jobs relating to an existing work program that can be expanded.

Projects must be delivered by 30 June 2019.

Eligible projects are those that:

- improve the condition (maintenance), quality or lifespan of a local government-owned capital asset such as, but not limited to, footpaths, kerb and channel works, roads, car parks, sewer, water and stormwater systems and networks, shade structures, playgrounds, community and sport facilities, halls, swimming pools and water play;
- are new maintenance or minor works for disaster resilience and preparedness such as works that protect existing essential public and/or build resilience to future natural disaster events;
- are not already proposed for funding in the applicant's 2017–18 and 2018-19 budgets; • are new minor works that meet the required timeframe and program objectives;
- clearly demonstrate they will create or sustain jobs.

An enhanced scope for existing maintenance projects that are already underway may also be considered under the program.

Ineligible projects

Ineligible projects under the 2017-19 W4Q include, but are not limited to:

- purchase of an asset or works to an asset that will not be owned and/or controlled by the applicant
- purchase or leasing of plant, vehicles and equipment
- purchase of land (e.g. land buy-back schemes)
- works constructed on land not owned or controlled by the applicant, except where it has permission to construct on Queensland Government-owned land
- works requiring complex development applications
- works involving planning and design only
- works that cannot be delivered by the 30 June 2019 deadline
- projects within South East Queensland.

Funding Deed of Agreement

Council's approved funding under the 2017-19 W4Q programs are required to adhere to all conditions contained in its signed Funding Deed of Agreement between the Department of Infrastructure, Local Government and Planning, now the Department of Local Government, Racing and Multicultural Affairs and itself.

Formal Advice of Funding Approval

Councils who have approved funding under the 2017-19 W4Q programs will receive a 'Formal Advice of Funding Approval'. [I.e. letter from the Minister] This documentation will provide the amount of approved funding allocation the council is to receive under the 2017-19 W4Q funding rounds.

Funding allocation

The allocation will comprise \$1,000,000 plus an amount that reflects unemployment levels in the region relevant to the applicant. The funding provided by the Queensland Government will be capped and advised to each recipient.

Local governments are expected to cost projects accurately and may choose to contribute to the projects but are not obligated. Local governments can include additional or complementary funding if available. Application to the program will require appropriate sign-off that projects can meet nominated timelines and are in accordance with the W4Q Guidelines and the Funding Deed of Agreement.

The allocation will be disbursed on the following basis:

- 50 per cent upon endorsement of the projects by the department.
- A further 40 per cent upon the applicant expending 50 per cent of allocation.
- A final 10 per cent upon finalisation/acquittal, as per the Funding Deed of Agreement, of all projects.

Applicants should ensure that in delivery normal procurement and value for money practices apply.

Applicants will be required to report monthly on all endorsed projects, including delivery risks and information on project completion.

Acquittal will involve an applicant completing a certification form verifying it has expended the allocated funds in accordance with the 2017-19 W4Q Guidelines and the Funding Deed of Agreement, including validation of jobs sustained or created.

As per clause 4.2.2 of the Funding Deed of Agreement, the applicant may be required to return unspent funding.

The Minister has discretion in funding decisions and is under no obligation to consider applications made after the program has closed.

Signage for approved projects

As per clause 6.1 of the Funding Deed of Agreement, the applicant must adhere to the Acknowledgement Guidelines issued by the department to recognise Queensland Government funding and the W4Q program in all media and other communications.

How to apply

Eligible applicants are requested to submit a 2017-19 W4Q list of projects form, which can be found online at <http://www.dlgrma.qld.gov.au/local-government/grants/works-for-queensland>

Submit only one [1] list of projects form detailing all the projects that can be delivered by the 30 June 2019 deadline, in accordance with these guidelines and the funding allocation. Submit the form electronically via email to: 2017-19W4Q@dilgp.qld.gov.au.

Departmental regional officers are available to assist applicants prepare and submit the list of projects. The department may seek further information from applicants.

Should the list of projects be endorsed, the applicant will receive advice from the department of the endorsed projects, along with the release of funds.

Key dates

A 2017-19 W4Q list of projects must be provided by **28 July 2017** to be considered for funding.

- 3 July – 28 July 2017 Councils submit one [1] list of projects

Confidentiality

The department will treat the information provided in the project proposal form as confidential.

Should the department be required to consult with other government agencies or bodies and other organisations and/or individuals, it will make every reasonable effort to ensure the parties who are consulted are aware of the need to treat the information as confidential.

Further information

For more information contact the department:

Email: 2017-19W4Q@dilgp.qld.gov.au

Brisbane grant program office

Phone: **3452 6730**

Northern region

Townsville office

Phone: **4758 3472**

Southern region Brisbane

office

Phone: **3452 6762**

Appendix 1

Northern region			
<ul style="list-style-type: none"> • Aurukun Shire Council • Banana Shire Council • Burdekin Shire Council • Burke Shire Council • Cairns Regional Council • Carpentaria Shire Council • Cassowary Coast Regional Council • Central Highlands Regional Council • Charters Towers Regional Council • Cloncurry Shire Council 	<ul style="list-style-type: none"> • Cook Shire Council • Croydon Shire Council • Douglas Shire Council • Doomadgee Aboriginal Shire Council • Etheridge Shire Council • Flinders Shire Council • Gladstone Regional Council • Hinchinbrook Shire Council • Hope Vale Aboriginal Shire Council • Isaac Regional Council • Kowanyama Aboriginal Shire Council 	<ul style="list-style-type: none"> • Livingstone Shire Council • Lockhart River Aboriginal Shire Council • Mackay Regional Council • Mapoon Aboriginal Shire Council • Mareeba Shire Council • McKinlay Shire Council • Mornington Shire Council • Mount Isa City Council • Napranum Aboriginal Shire Council • Northern Peninsula Area Regional Council • Palm Island Aboriginal Shire Council 	<ul style="list-style-type: none"> • Pormpuraaw Aboriginal Shire Council • Richmond Shire Council • Rockhampton Regional Council • Tablelands Regional Council • Torres Shire Council • Torres Strait Island Regional Council • Townsville City Council • Whitsunday Regional Council • Woorabinda Aboriginal Shire Council • Wujal Wujal Aboriginal Shire Council • Yarrabah Aboriginal Shire Council
Southern region			
<ul style="list-style-type: none"> • Balonne Shire Council • Barcaldine Regional Council • Barcoo Shire Council • Blackall-Tambo Regional Council • Boulia Shire Council • Bulloo Shire Council • Bundaberg Regional Council • Cherbourg Aboriginal Shire Council 	<ul style="list-style-type: none"> • Diamantina Shire Council • Fraser Coast Regional Council • Goondiwindi Regional Council • Gympie Regional Council • Longreach Regional Council 	<ul style="list-style-type: none"> • Maranoa Regional Council • Murweh Shire Council • North Burnett Regional Council • Paroo Shire Council • Quilpie Shire Council 	<ul style="list-style-type: none"> • South Burnett Regional Council • Southern Downs Regional Council • Western Downs Regional Council • Winton Shire Council