Please note you are receiving this notification to give you the opportunity to commence investigations or start drafting a response and/or briefing note ahead of formal allocation through Source. If necessary, please also commence seeking input from other areas, or advise the DLO if the corre should be referred elsewhere. If a phone call is made to close this correspondence out please ensure a phone record sheet is completed and saved to the container for audit purposes.

Please note the action requested by the DLO below. Should you require a different course of action or any additional actions please advise the DLO via return email.

Corro type: Deputy Premier [X] Director-General

Triage category:
1. DLO to respond immediately (call, email or template)
2. Operational corre – relevant ED / LGRS Director to action (call, email or response letter). Escalate if necessary.
3. DG office signatory (DG delegation; statutory requirement; from DG/CEO; strategic or contentious)
4. DP office signatory (DP delegation; statutory requirement; from minister, mayor or MP; strategic or contentious)

Action required:
No response req. - file & note
Ack. - courtesy & final (ESU)
Councillor(s) complaint
Ref to other Minister/s (list)

Briefing note required?
Decision
Meeting

Response letter / email:
Interim (ESU to coordinate)
Priority – 5 days
Standard – 10 days
Complex – 15 days
Other / MALPI

Signatory:
Deputy Premier
Assistant Minister – LG
CoS
Director-General / CEO
ED / LGRS Director (or DDG)

Contact person for response:
CoS
Director-General / CEO
Appropriate dept. officer

Allocation (allocate to one only - that area to liaise with other divisions as necessary)
Office of the DG
SGR
LGRS
Planning
EDQ
IPP
Southbank
DSD
QRA

Details: PI&R

Kind regards

David Attrill
Departmental Liaison Officer
Office of the Director-General
Department of Infrastructure, Local Government and Planning
p. 07 3452 6771 | m. david.attrill@dilgp.qld.gov.au e. david.attrill@dilgp.qld.gov.au
DLO <dlo@dilgp.qld.gov.au>  
Monday, 24 October 2016 9:34 AM 
Executive Correspondence DILGP 
Max Barrie; Stephen Johnston; Tim Fell; Emily Brogan; Anna Carey 
DFAA: INCOMING CORRO - fraud allegations against Ipswich City Council 

Dept – please note you are receiving this notification to give you the opportunity to commence investigations or start drafting a response and/or briefing note ahead of formal allocation through Source. If necessary, please also commence seeking input from other areas, or advise the DLO if the corro should be referred elsewhere.

<table>
<thead>
<tr>
<th>Deput Premier Officers</th>
<th>Please note the action requested by the DLO below. Should you require a different course of action or any additional actions please advise the DLO via return email.</th>
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<tbody>
<tr>
<td>Corro type:</td>
<td></td>
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<tr>
<td>Triage category</td>
<td></td>
</tr>
<tr>
<td>1. DLO to action immediately (NNR, call, email or template)</td>
<td>OR formal ESU referral</td>
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<tr>
<td>2. Operational corro – Department to action (noting only, call, email or response letter). Escalate if necessary.</td>
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<tr>
<td>3. DG office signatory (DG delegation; statutory requirement; from DG/CEO; strategic or contentious)</td>
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<tr>
<td>4. DP office signatory (DP delegation; statutory requirement; from minister, mayor or MP; strategic or contentious)</td>
<td></td>
</tr>
</tbody>
</table>

Action required: Pl&R for initial assessment and any appropriate action. Noted that the CCC have been included in this email.  
Allocate to: Pl&R

Kind regards

David Attrill  
Departmental Liaison Officer  
Office of the Director-General  
Department of Infrastructure, Local Government and Planning  
p. 07 3452 6771 | m. david.attrill@dilgp.qld.gov.au | e. david.attrill@dilgp.qld.gov.au
### Minister for Local Government

**Ministerial correspondence action sheet**

#### 1. Triage category:

- **[]** NRN
- **[ ]** Referral
- **[]** DLO or Dept response / action
- **[ ]** DG response
- **[ ]** Min/CoS response

#### 2. Copies of incoming to:

- **[]** CoS (L Foley)
- **[]** LG Advisor/CLO (J Verwey)
- **[]** Other

#### 3. Action required

**ESU to action**

- **[]** No response req. – file & note
- **[ ]** Ack. – courtesy & final
- **[ ]** Ref to other Minister/s (list)

**Response letter / email:**

- **[]** Interim (ESU to coordinate)
- **[]** Priority – 5 days
- **[ ]** Standard – 10 days
- **[ ]** Complex – 15 days

**Response signatory:**

- **[ ]** Min Furner
- **[ ]** CONSTITUENT?
- **[ ]** CoS
- **[ ]** Director-General
- **[ ]** DDG LG / ED

**Briefing note required?**

- **[ ]** Decision
- **[ ]** Meeting
- **[ ]** Noting
- **[ ]** If necessary

**Other**

- **[ ]** Dept. to call & resolve
- **[]** Dept. for appropriate action
- **[]** Dot points

**Contact person: (for letter)**

- **[ ]** CoS
- **[ ]** Appropriate dept. officer
- **[ ]** Other

#### 4. Prepared by

- **[]** LG Advisor (J Verwey)

**Drafting instructions (from MO)**

- **[]** Staff complaint?
- **[]** Correspondence finalised?

**Signs:**

- **[ ]** 

**Date:**

- **[ ]** 31 Aug 2017

**Details:**

- **[]** Disclosing personal information

**Signed:**

- **[ ]**

**Date:**

- **[ ]** 31 Aug 2017
Thank you for your email to the Honourable Jackie Trad MP, Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning.

As this matter falls under the portfolio of the Honourable Mark Furner MP, Minister for Local Government and Minister for Aboriginal and Torres Strait Islander Partnerships, your correspondence has been referred to the Minister’s office for consideration.

Minister Furner’s office can be contacted on local.government@ministerial.qld.gov.au or 3719 7420.

Kind regards
Hi ESU - please allocate to Legal - Alison George for appropriate action.

Kind regards, Wendy

From: Deputy Premier [mailto:deputy.premier@ministerial.qld.gov.au]
Sent: Wednesday, 30 August 2017 10:10 AM
To: 
Cc: Local Government; DLO
Subject: FW: complaint

Thank you for your email to the Honourable Jackie Trad MP, Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning.

As this matter falls under the portfolio of the Honourable Mark Furner MP, Minister for Local Government and Minister for Aboriginal and Torres Strait Islander Partnerships, your correspondence has been referred to the Minister’s office for consideration.

Minister Furner’s office can be contacted on local.government@ministerial.qld.gov.au or 3719 7420.

Kind regards

Office of the Hon. Jackie Trad MP
Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning

Queensland Government

P 07 3719 7100 E deputy.premier@ministerial.qld.gov.au
1 William Street Brisbane QLD 4000
PO Box 15009 City East QLD 4002