



# Celebrating Multicultural Queensland program

## Frequently Asked Questions

### What is the Celebrating Multicultural Queensland (CMQ) program?

The CMQ program is an initiative administered by the Department of Local Government, Racing and Multicultural Affairs (DLGRMA) that offers funding annually for multicultural events and projects that engage people from culturally diverse backgrounds and the wider community to contribute to building a united, harmonious and inclusive Queensland.

### What is the difference between an event and a project?

#### Event:

- multicultural festival
- cultural celebrations that involve people from a particular community or diverse cultural groups, and the wider community.

#### Project:

- community based activities (such as workshops, training, skills development, knowledge and awareness raising, fostering social connections), to address an identified issue, which are conducted over a period of time with key deliverables/milestones and specified anticipated outcomes
- benefits at an individual level, such as increased community participation, economic independence, inclusion or access to opportunities within the local community.

### Who is eligible to apply for funding?

Incorporated organisations operating as a not-for-profit/charitable entity, non-government not-for-profit organisations, Local Government bodies, and P&C Associations, that have operations or deliver services in Queensland, are eligible to apply for funding.

### What applications will NOT be funded?

Applications that

- fail to address the mandatory funding criteria;
- have a focus on competitions, commercial or fundraising activities;
- propose an event or project held outside of Queensland.

Refer to funding guidelines for more detail.

### Costs that cannot be supported:

- **Capital expenditure** for equipment of any kind.
- **Accommodation costs.**
- **Non justified travel costs**, including **airfares and fuel.**
- **Any recurrent costs**, for example:
  - ongoing staff costs
  - established positions within the organisation
  - core functions of the organisation.
- **Prizes, trophies, awards, donations, gifts or souvenirs.**
- Costs that are not essential or not related to the proposed event/project.
- Retrospective funding for event/project activities already underway or delivered.

### What is an in-kind contribution?

An in-kind contribution means support, other than money, provided by and to your organisation towards your event or project. This can include voluntary (un-paid) labour (e.g. poster design, marketing support, or setting up for activities, childcare) or donation of goods and services (e.g. food/beverages for an event or professional advice from a bookkeeper).

### What is auspicing?

Auspicing is an arrangement between a third party and the party undertaking the funded event or activity. The third party takes legal and financial responsibility for the event or project and is known as the auspice body.

An auspice body must be an incorporated organisation. If the funding application is successful, the funding agreement and payment will be issued to the auspice body. The auspice body receives the funding on behalf of the unincorporated group and is responsible for ensuring the event or the project is completed, and the funding is accounted for (acquitted).

### Can I seek advice on my application?

You can contact the **Community Funding Access Advisor** at Multicultural Australia Ltd on (07) 3337 5400 or email [amelias@multiculturalaustralia.org.au](mailto:amelias@multiculturalaustralia.org.au). Multicultural Australia Ltd is a non-government organisation and is independent of the grant assessment process.

If after reading the Funding Guidelines you still have questions, you can contact the department by emailing [MAfunding@dlgrma.qld.gov.au](mailto:MAfunding@dlgrma.qld.gov.au).

### Can I obtain language assistance?



If you have difficulty understanding the funding guidelines or other funding documents and need language assistance, please call 13 QGOV (13 74 68) and ask to telephone the Queensland Department of Local Government, Racing and Multicultural Affairs.

### Who in my organisation can complete and submit the application?

The application should be submitted and completed by a representative of the organisation with the authority to commit the organisation to a funding agreement. The representative is generally the president, secretary, treasurer, chief executive officer, manager or coordinator. The organisation's constitution may provide guidance on who is authorised to sign legal documents on behalf of the organisation.

### Can late applications be submitted?

No. Due to the program receiving a large number of applications, late applications will not be accepted.

### When will I know the outcome of my application?

The process of assessment and decision making takes several months. There is no set time for funding announcements. Refer to the website [www.dlgrma.qld.gov.au/cm-q-program](http://www.dlgrma.qld.gov.au/cm-q-program) for relevant information and public notices. All applicants will receive email notification on the outcome of their application.

### If successful in receiving funding for my event or project, am I guaranteed to receive funding in future rounds?

There is **no guarantee** you will receive funding when you next apply for your event or project. The CMQ program is extremely competitive, and funding is provided through a merit-based process.

### Can unsuccessful applications be re-considered?

No. Unsuccessful applications will not be re-considered.

**BEFORE YOU SUBMIT AN APPLICATION, PLEASE ENSURE YOU READ THE RELEVANT FUNDING GUIDELINES. The guidelines contain further important information, including funding requirements and criteria.**