



# Indigenous Council Funding Program

## 2018–19 Guidelines

**State Government Financial Aid**  
**Indigenous Economic Development Grant**  
**Revenue Replacement Program**



© State of Queensland, August 2018. Published by the Department of Local Government, Racing and Multicultural Affairs, 1 William Street, Brisbane Qld 4000, Australia.



**Licence:** This work is licensed under the Creative Commons CC BY 4.0 Australia Licence. In essence, you are free to copy and distribute this material in any format, as long as you attribute the work to the State of Queensland (Department of Local Government, Racing and Multicultural Affairs) and indicate if any changes have been made. To view a copy of this licence, visit <http://creativecommons.org/licenses/by/4.0/>.

**Attribution:** The State of Queensland, Department of Local Government, Racing and Multicultural Affairs.

The Queensland Government supports and encourages the dissemination and exchange of information. However, copyright protects this publication. The State of Queensland has no objection to this material being reproduced, made available online or electronically but only if it is recognised as the owner of the copyright and this material remains unaltered.



The Queensland Government is committed to providing accessible services to Queenslanders of all cultural and linguistic backgrounds. If you have difficulty understanding this publication and need a translator, please call the Translating and Interpreting Service (TIS National) on 131 450 and ask them to telephone the Queensland Department of Local Government, Racing and Multicultural Affairs on 13 QGOV (13 74 68).

**Disclaimer:** While every care has been taken in preparing this publication, the State of Queensland accepts no responsibility for decisions or actions taken as a result of any data, information, statement or advice, expressed or implied, contained within. To the best of our knowledge, the content was correct at the time of publishing.

Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not take into account individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available on the Department of Local Government, Racing and Multicultural Affairs' website at [www.dlgrma.qld.gov.au](http://www.dlgrma.qld.gov.au).



# Contents

<b>State Government Financial Aid</b> .....	<b>4</b>
<b>1 Program overview</b> .....	<b>4</b>
1.1 Introduction .....	4
1.2 Program objective .....	4
1.3 Eligible applicants .....	5
1.3.1 Recipient councils under the 2018–19 SGFA .....	5
1.4 Funding details.....	5
1.5 Eligibility.....	5
1.5.1 Eligible grant recipients.....	5
1.5.2 Eligible costs .....	5
<b>Indigenous Economic Development Grant</b> .....	<b>6</b>
<b>2 Program overview</b> .....	<b>6</b>
2.1 Introduction .....	6
2.2 Program objective .....	6
2.3 Eligible applicants .....	6
2.3.1 Recipient councils under the 2018–19 IEDG .....	6
2.4 Funding details.....	6
2.5 Eligibility.....	7
2.5.1 Eligible grant recipients.....	7
2.5.2 Eligible costs .....	7
<b>Revenue Replacement Program</b> .....	<b>8</b>
<b>3 Program overview</b> .....	<b>8</b>
3.1 Introduction .....	8
3.2 Program objective .....	8
3.3 Eligible applicants .....	8
3.3.1 Recipient councils under the 2018–19 RRP.....	8
3.4 Funding details.....	8
3.5 Eligibility.....	8
3.5.1 Eligible grant recipients.....	8
3.5.2 Eligible costs .....	8
<b>Templates and forms</b> .....	<b>9</b>
<b>Further information</b> .....	<b>9</b>
<b>General funding conditions for an approved project—SGFA, IEDG and RRP</b> .....	<b>10</b>
<b>4 Funding deed of agreement</b> .....	<b>10</b>
4.1 Formal advice of funding approval .....	10
4.2 Approved funding payment .....	10
Payment schedule .....	10
4.3 Acknowledgement requirements .....	11
4.4 Approved project acquittal and reporting .....	11
<b>Glossary</b> .....	<b>12</b>



# State Government Financial Aid

## 1 Program overview

### 1.1 Introduction

The 2018–19 State Government Financial Aid (SGFA) is an allocation based program provided to Indigenous councils to assist in the delivery of essential local government services.

### 1.2 Program objective

The objective of the 2018–19 SGFA is to assist Indigenous councils to meet the costs of providing essential and core local government services to their communities. Local government services include:

- general public services – council office operations and systems, governance, leadership, advocacy, information, community engagement
- public order and safety – public space control, including public nuisance, noise and litter management, street lighting, safety officers (e.g. lifeguards), control of declared pests/plants, animal management, fire services and hazard control, natural disaster relief and mitigation
- health – refuse services, waste management, vermin and vector control, food licensing/inspections, community health services
- essential services – water treatment and supply, waste water systems, gas, drainage, flood mitigation
- public amenity – land development, town planning, building control/certification, public conveniences, picnic areas, environmental protection, natural resource management, environmental acquisitions, beach control, environmental licensing, recycling, erosion control, cemeteries
- transport and communication – roads, footpaths, traffic control, parking, public transport, ferries, barge landings, jetties, airports
- recreation and culture – parks, playgrounds, sports fields and venues, swimming pools, libraries, public internet, halls, galleries, museums, heritage, festivals
- other economic affairs – economic development, tourism promotion, industrial estates, residential land, tourist facilities/venues, caravan or camping areas, other business activities, sale yards or quarries
- public education – public awareness campaigns.



## 1.3 Eligible applicants

### 1.3.1 Recipient councils under the 2018–19 SGFA

Recipient councils under the 2018–19 SGFA are:

- Aurukun Shire Council
- Cherbourg Aboriginal Shire Council
- Doomadgee Aboriginal Shire Council
- Hope Vale Aboriginal Shire Council
- Kowanyama Aboriginal Shire Council
- Lockhart River Aboriginal Shire Council
- Mapoon Aboriginal Shire Council
- Mornington Shire Council
- Napranum Aboriginal Shire Council
- Northern Peninsula Area Regional Council
- Palm Island Aboriginal Shire Council
- Pormpuraaw Aboriginal Shire Council
- Torres Strait Island Regional Council
- Woorabinda Aboriginal Shire Council
- Wujal Wujal Aboriginal Shire Council
- Yarrabah Aboriginal Shire Council

## 1.4 Funding details

Funding allocations are determined based on an assessment of recurrent expenditure for local government services.

The funding period is for the 2018–19 financial year (1 July 2018 to 30 June 2019). The recipient council must expend its annual funding allocation within this time and cannot carry over its funding allocation to the following year.

## 1.5 Eligibility

### 1.5.1 Eligible grant recipients

Eligible grant recipients under the 2018–19 SGFA are those councils listed under section 1.3.1 of the guidelines.

### 1.5.2 Eligible costs

Funding provided under the 2018–19 SGFA must be used towards the cost of delivering local government services set out in section 1.2.



# Indigenous Economic Development Grant

## 2 Program overview

### 2.1 Introduction

The 2018–19 Indigenous Economic Development Grant (IEDG) is an allocation based program that contributes funding towards service positions within councils to support permanent jobs that deliver local government services.

### 2.2 Program objective

The objectives of the 2018–19 IEDG are:

- to enable Indigenous councils to deliver local government services efficiently and in a sustainable manner; and
- to support the employment of staff in order to maintain an effective council workforce for services to the community.

### 2.3 Eligible applicants

#### 2.3.1 Recipient councils under the 2018–19 IEDG

Recipient councils under the 2018–19 IEDG are:

- Aurukun Shire Council
- Cherbourg Aboriginal Shire Council
- Doomadgee Aboriginal Shire Council
- Hope Vale Aboriginal Shire Council
- Kowanyama Aboriginal Shire Council
- Lockhart River Aboriginal Shire Council
- Mapoon Aboriginal Shire Council
- Mornington Shire Council
- Napranum Aboriginal Shire Council
- Northern Peninsula Area Regional Council
- Palm Island Aboriginal Shire Council
- Pormpuraaw Aboriginal Shire Council
- Woorabinda Aboriginal Shire Council
- Wujal Wujal Aboriginal Shire Council
- Yarrabah Aboriginal Shire Council

### 2.4 Funding details

Funding allocations are established under two tiers (\$80,000 and \$160,000), and are based on the population of the recipient council.

The funding period is for the 2018–19 financial year (1 July 2018 to 30 June 2019). The recipient council must expend its annual funding allocation within this time and cannot carry over its funding allocation to the following year.



## **2.5 Eligibility**

### **2.5.1 Eligible grant recipients**

Eligible grant recipients under the 2018–19 IEDG are those councils listed under section 2.3.1 of the guidelines.

### **2.5.2 Eligible costs**

Funding provided under the 2018–19 IEDG must be used towards the cost of delivering local government services set out in the objectives under section 2.2.



## Revenue Replacement Program

### 3 Program overview

#### 3.1 Introduction

The 2018–19 Revenue Replacement Program (RRP) is an allocation-based program that provides funding to assist those Indigenous councils that have divested or surrendered profitable general liquor licenses.

#### 3.2 Program objective

The objective of the 2018–19 RRP is to assist Indigenous councils to meet the cost of delivering local government services to their communities as a result of having divested or surrendered profitable general liquor licenses.

#### 3.3 Eligible applicants

##### 3.3.1 Recipient councils under the 2018–19 RRP

Recipient councils under the 2018–19 RRP are:

- Aurukun Shire Council
- Kowanyama Aboriginal Shire Council
- Lockhart River Aboriginal Shire Council
- Mornington Shire Council
- Northern Peninsula Area Regional Council
- Palm Island Aboriginal Shire Council
- Pormpuraaw Aboriginal Shire Council
- Torres Strait Island Regional Council
- Yarrabah Aboriginal Shire Council

#### 3.4 Funding details

Funding allocations are based on the three-year averages of the recipient council's net profits from 2004–05 to 2006–07, as determined at the commencement of the program.

The funding period is for the 2018–19 financial year (1 July 2018 to 30 June 2019). The recipient council must expend its annual funding allocation within this time and cannot carry over its funding allocation to the following year.

#### 3.5 Eligibility

##### 3.5.1 Eligible grant recipients

Eligible grant recipients under the 2018–19 RRP are those councils listed under section 3.3.1 of the guidelines.

##### 3.5.2 Eligible costs

Funding provided under the 2018–19 RRP must be used towards the cost of delivering local government services as set out in the objective under section 3.2.



## Templates and forms

The 2018–19 SGFA, 2018–19 IEDG and 2018–19 RRP guidelines and Certificate of expenditure form can be downloaded from the department’s website at [www.dlgrma.qld.gov.au/local-government/grants/current-programs.html](http://www.dlgrma.qld.gov.au/local-government/grants/current-programs.html).

## Further information

For more information, contact the Department of Local Government, Racing and Multicultural Affairs.

<b>Brisbane grant program office:</b>	07 3452 6730
<b>Northern region:</b>	07 4758 3472
<b>Southern region:</b>	07 3452 6762
<b>Email:</b>	<a href="mailto:lgfundingunit@dlgqld.gov.au">lgfundingunit@dlgqld.gov.au</a>
<b>Website:</b>	<a href="http://www.dlgrma.qld.gov.au">www.dlgrma.qld.gov.au</a>



## General funding conditions for an approved project—SGFA, IEDG and RRP

### 4 Funding deed of agreement

Organisations approved funding under the 2018–19 SGFA, 2018–19 IEDG and 2018–19 RRP are required to adhere to all conditions contained in its signed Funding deed of agreement between the former Department of Infrastructure, Local Government and Planning, now the Department of Local Government, Racing and Multicultural Affairs, and itself.

#### 4.1 Formal advice of funding approval

Organisations who have been approved funding under the 2018–19 SGFA, 2018–19 IEDG and 2018–19 RRP will receive a Formal advice of funding approval. The Formal advice of funding approval will provide the amount of approved funding the organisation is to receive under the 2018–19 SGFA, 2018–19 IEDG and 2018–19 RRP funding round.

#### 4.2 Approved funding payment

The department agrees to pay the organisation the approved funding as detailed in the Formal advice of funding approval, as per the following payment schedule:

Payment schedule	
<b>100% upfront payment</b>	100% of the approved 2018–19 SGFA, 2018–19 IEDG and 2018–19 RRP funding allocations will be paid to the recipient council when the department receives a completed Certificate of expenditure for each of the following: <ul style="list-style-type: none"> <li>• 2017–18 SGFA</li> <li>• 2017–18 IEDG</li> <li>• 2017–18 RRP.</li> </ul>

- Subject to the terms of the Formal advice of funding approval, the organisation agrees the approved funding is a subsidy only, and the organisation will meet all other associated costs.
- The approved funding amount will not exceed the total detailed in the Formal advice of funding approval.
- Payments will be paid by electronic transfer. Payment by way of electronic transfer is subject to the organisation completing the payment by electronic funds transfer form provided by the department.
- The organisation agrees to return any unspent funding for the financial year, or an agreed proportion of the approved funding, to the department if the conditions outlined in clause 4.2.2 of the Funding deed of agreement, the Formal advice of funding approval, and these funding program guidelines are not met to the satisfaction of the department.



### 4.3 Acknowledgement requirements

The organisation, as per clause 6.1 in the Funding deed of agreement, agrees to acknowledging the department's funding contribution in accordance with the Funding Acknowledgement Guide. This can be found on the department's website at [www.dlgrma.qld.gov.au/local-government/grants/acknowledgement-requirements.html](http://www.dlgrma.qld.gov.au/local-government/grants/acknowledgement-requirements.html).

### 4.4 Approved project acquittal and reporting

Acquittal is to be undertaken in accordance with section 4.2.4 of the Funding Deed of Agreement which requires the Certificate of Expenditure Form to be submitted within 30 days of the funding period end date.

This form requires the chief executive officer to certify:

- the approved project complies with all relevant legislation affecting the purpose, use and benefit to the community and has achieved the objectives of the SGFA, IEDG and RRP
- the approved funding has been used for public benefit
- all the conditions of the Formal advice of funding approval have been met.

The form is to be emailed to [lgfundingunit@dlgrma.qld.gov.au](mailto:lgfundingunit@dlgrma.qld.gov.au).



## Glossary

approved or approval	the approval by the Minister or executive council
date of Formal advice of funding approval	the date which a proposed project receives approval by the Minister or Funding Approval Executive Council
department	the state government department responsible for administering the local government portfolio, unless otherwise explicitly stated. At the time of publishing these guidelines, this is the Department of Infrastructure Local Government and Planning, now the Department of Local Government, Racing and Multicultural Affairs
form	a form issued by the department
Formal advice of funding approval	the letter from the Minister (or the person delegated to exercise the power) providing details of the Approved Funds under an Allocation-based Funding Program
Funding deed of agreement	provides the framework of standard terms and conditions under which the department will offer, and the organisation will accept approved funding
Minister	the Queensland Government minister responsible for the local government portfolio
organisation	the Party in receipt of Approved Funding
project	a discrete set of activities, producing a defined range of infrastructure or other defined outputs, within a specified timeframe

**Department of Local Government, Racing and Multicultural Affairs**  
PO Box 15009, City East, Queensland 4002  
**tel** 13 QGOV (13 74 68)

**[www.dlgrma.qld.gov.au](http://www.dlgrma.qld.gov.au)**